

QAR Team Meeting MMMDD/20YY

Next Meeting – NOV/07/2011 at WH2NW (Black Hole)

First	Last	Organization	phone	email	Present
Bakul	Banerjee	CD	5251	bakulb@fnal.gov	
Adam	Bracero	TD	2536	bracero@fnal.gov	X
Frank	Cesarano	BSS	4188	cesarano@fnal.gov	X
John	Dawson	ESH	4830	jbdawson@fnal.gov	X
Nicole	Gee	WDRS	3697	nicole@fnal.gov	X
Jed	Heyes	OQBP	3969	jhey@fnal.gov	X
Tom	King	QAE	6474	mrdking@fnal.gov	X
John	Martzel	QAE	5061	martzel@fnal.gov	X
Kurt	Mohr	QAE	6001	kmohr@fnal.gov	X
Mike	Pakan	QAE	2236	mpakan@fnal.gov	X
Don	Rohde	AD	3721	rohde@fnal.gov	X
Eugene "JJ"	Schmidt	PPD	4575	jj@fnal.gov	X
Rod	Walton	FESS	2565	rwatson@fnal.gov	X
Jim	Wollwert	FI	5561	jwollwer@fnal.gov	
Peter	Garbincius	OPPS	3693	garbincius@fnal.gov	

Meeting locations for future QAR meeting locations:

ALL Monday meetings in WH2NW (Black Hole) at 9:00 AM – Every other week

Carry Over Items & Task Assignments

1	What – none presently	when	who
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Items Covered Today

Topic	Assurance Council
Discussion	<ul style="list-style-type: none"> Reduction in Fleet Vehicles are meeting schedule, but 2013 goal may impact services, also may be an issue to migrate to electric vehicles Dashboard in production on Nov 11, 2011 – this is important to CAS and Contract Discussion on issues with consultants having access to proprietary info (financial data) Mu2e getting 2 more people as result of old management issue. Scientists seem to be overly optimistic on Projects – “can do something for nothing.” Real issue may be resources are not there or not adequately planned for. OPMO too small to support Projects “Yellow” status on projects (e.g. LBNE & NoVA) needs to change to something more realistic that does not make the project look bad. NoVA has 3 month delay on PVC extrusions so 2012 milestone will not happen CAS next steps – Chrisman proposed management systems owners look at gaps and fix them. Some question remains as to what FRA will do. Appears all managers are waiting for a charge to do the next steps on the CAS.
Resolution	N/A - info

Topic	DOE meetings
Discussion	<p>There have been 3 meetings with DOE (FSO)</p> <ul style="list-style-type: none"> Berline Short commented on IQA mark-up Berline Short & Chicago Office wants to participate on the 2012 plan for QA assessment. The DOE-CH (Integrated Services Center) site office will be on QA team for Design & Engineering Controls and will look at AD & PPD. They will also look at QA's assessment program. FSO wants the consolidated assessment schedule maintained and used (M Bolinger, but Chrisman and Garbincius want this too)
Resolution	N/A - info

Topic	2012 PEMP
Discussion	<p>The PEMP is on OQBP web site. There are 8 goals total and OQBP has a portion of goal 6 only of these goals.</p> <p>Of many goals there are “notable outcome goals” (“deal breakers”) that include:</p> <ol style="list-style-type: none"> Analyze data within 2 years from CDF & D0 Get CD1 for mu2e Address workforce issues from deactivation of Tevatron Implementation of CAS Demonstrate maturity of safety culture (HPI - Human Performance Improvement) includes Tripartites Have robust planning that is integrated with budget (Peter's group)

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	<p>7. Safe stabilization of the Tevatron</p> <p>8. POT for NuMI with Booster Neutrino Beam – this goal, protons on target (POT), had issue as results of NuMI target problem; to address issue, Stuart Henderson sent investigation report to HEP, Mark Precario. Provided highlighted IQA updates to DOE – When FSO comments addressed in IQA, also need to provide Graded Approach</p>
Resolution	N/A - info

Topic	Assessment Status
Discussion	<ul style="list-style-type: none"> • Procurement - CD finished on Friday • Procurement - ESH has opening meeting on Wed • Procurement - TD planning completed • 4 Qtr 2012 – PPD & AD QARs advise your management on Engineering & Design assessment with QA & DOE-CH (see - http://www.fnal.gov/directorate/OQBP/quality_assessments.html)
Resolution	N/A - info

Topic	D/S/C updates/news/quality issues/agenda items
Discussion	SharePoint coming along – there is issue with how sectors map into the new organization structure – SharePoint was not including sectors before
Resolution	N/A - info

Tom King - X6474 or 630-267-6644
Meeting adjourned - duration 55 minutes